

Meadows Club
Board of Director's Meeting
November 29, 2011

Board members in attendance: Kirk Jamison, Laura Steele, Steve Savage, Jim Irwin, Dave Appel, David Boyle. Anna Lull came later.

Staff members in attendance: KJ Buzek.

Meeting called to order by Kirk Jamison.

New Board Positions

President – Kirk Jamison (motion by D. Appel, second by L. Steele)
Vice President – Dave Appel (motion by S. Savage, second by L. Steele)
Secretary – Laura Steele (motion by K. Jamison, second by S. Savage)
Treasurer – David Boyle (motion by K. Jamison, second by J. Irwin)

- 1) Various discussions about members' billing status were held.
- 2) The Meadows Holiday Party will be on 12/17/11, organized by Trish Jamison. A request was made for entrée donations from the Club, but we moved to continue with a pot luck, and to ensure that the socials support themselves.
- 3) Tennis Director job description changes. The process started last July, with the Meadows board wanting to change the structure of compensation & responsibilities to place more emphasis on organizing member's tennis activities, and preserving Adrian to be a pro for many years to come. Goal is to increase outreach and overall participation. Meadows board and staff researched compensation plans at other clubs, and a proposal was sent to A. Games in early Nov, 2011. A discussion followed the proposal and responses. The Board approved the new layout of the position and compensation package (motion D. Boyle, second by L. Steele)
- 4) Update on the Meadows Employee Handbook. HR committee includes: KJ, Judy Savage and Dawn Brandt. A draft 25 page employee handbook has been sent to an attorney for review. The Board encouraged KJ to consider background checks on all employees.
- 5) KJ's Project List – includes:
 - a. Raccoon-proof receptacles
 - b. Two AED's
 - c. New diving board
 - d. Redo the back patio
 - e. Tables for clubhouseBoard needs to approve any expenditure over \$5,000. The Board agrees to let KJ make decisions about any expenditures under \$5K. Move to consider re-doing the patio, with several board members agreeing to review the plan.
- 6) Laura, Social Chair, requested that all Board members assist with one social event each year. Assignments/requests to be made at next board meeting.
- 7) Next Board meeting is scheduled for January 11, 2012 at 6pm.
- 8) The Board discussed the General Manager's compensation plan.

Meeting adjourned.